



**Date: Wednesday, January 20, 2021/Time: 11:00am**

**Location: -zoom only**

**Local Board Meeting Minutes**

<i>Voting Members</i>	<i>Present</i>	<i>Not Present</i>
<i>Clay Adams</i>		<i>X</i>
<i>Bill Anderson</i>	<i>X</i>	
<i>Duane Bates</i>		<i>X</i>
<i>Ernest Colt</i>	<i>X</i>	
<i>Sara DeAnda</i>	<i>X</i>	
<i>Steve Early</i>	<i>X</i>	
<i>Rebecca Finch</i>	<i>X</i>	
<i>Brittney Gutzmann</i>	<i>X</i>	
<i>Bridget Hoefling</i>	<i>X</i>	
<i>Becky Jacobsen</i>	<i>X</i>	
<i>Arnold Kesselring</i>	<i>X</i>	
<i>Shelly Ackley Longfellow</i>		<i>X</i>
<i>Randall McQueeney</i>	<i>X</i>	
<i>Jim Meyers</i>	<i>X</i>	
<i>Brenda Perrin</i>	<i>X</i>	
<i>Scott Puntney</i>	<i>X</i>	
<i>Lori Stitz</i>	<i>X</i>	
<i>Scott Utech</i>	<i>X</i>	
<i>Pamela Woolridge</i>	<i>X</i>	

<i>Attendees</i>
<i>Shawn Fick</i>
<i>Darin Haake</i>
<i>Kassi Howell</i>
<i>Tammy Herbert</i>
<i>Rick Hunsaker</i>
<i>Jean Logan</i>
<i>Andi Mann</i>
<i>Jes Marino</i>
<i>Faith Miller</i>
<i>Wane Miller</i>
<i>Rich Ruggles</i>
<i>Mark Thomsen</i>
<i>Elizabeth Waigard</i>

**Action Item**

**Call to Order-Bridget Hoefling**

**Action item**

**Roll Call and establish Quorum-Quorum established**

**Action item**

**Approval of Agenda-motion made by Bill Anderson and 2<sup>nd</sup> by Ernie Colt**

**Action item**

**Approve Agenda/Minutes of Previous Meeting-motion made by Scott Utech and 2<sup>nd</sup> by Becky Jacobsen**

**Action item**

**1. Rick Hunsaker, Region XII COG/Mark Thomsen, Region XII COG-Fiscal Agent WIOA Western Iowa budget update**

**2. Rick Hunsaker, Region XII COG-WIOA Plan Limits for Assistance Service Provider Report: Scott Utech made motion for a \$6000 cap for tuition assistance. Group discussion was held. Scott Utech rescinded the original motion. Scott Utech made the motion to amend the action to make the agreement retroactive to July 1, 2020 and will allow the Service Provider authority to exceed the \$6000 limit with the understanding any instances of exceeding the limit will be reported to the LWIWD Board. Motion seconded by Scott Puntney. Motion carried.**

**3. Shawn Fick; Direct of Missions, Goodwill of the Great Plains-reviewed written report**

**Action item**

**New Business:**

**a. Board Support MOU Extension; Bridget Hoefling (Board Action)-motion made by Sara Deanda to extend current MOU (expiring January, 2021) with the Community Action Agency to June 30, 2021 and 2<sup>nd</sup> by Becky Jacobsen. Motion carried.**

**b. Randall McQueeney; Operations Manager, Iowa Works (update-verbal report)-discussed topics of virtual job fairs, Cares Act Grants, Apprenticeship programs, re-employment and unemployment services.**

**c. Brittney Gutzmann; Rehabilitation Supervisor, Iowa Vocational Rehabilitation Services (update-verbal report)-reviewed status of Iowa Vocational Rehabilitation Services in addition to, Disability Access Committee and the current remodeling efforts in Iowa Works locations to meet ADA compliance measures.**

**d. Website update-planning efforts tentatively scheduled to begin February, 2021.**

**Action item**

**Next Meeting-Wednesday, May 19, 2021 physical location to be announced/zoom option**

**Action item**

**Public Comments-n/a**

**Action item**

**Motion to Adjourn made by Steve Early and 2<sup>nd</sup> by Scott Utech -motion carried**