



Date: Thursday, October 22, 2020/Time: 10:00am
Location: -C.G. Therkildsen Activity Center, 706 Victoria St., Harlan, Iowa
Local Board Meeting Minutes

Voting Members	Present	Not Present
Clay Adams	X	
Bill Anderson	X	
Duane Bates	X	
Ernest Colt	X	
Sara DeAnda	X	
Steve Early	X	
Rebecca Finch	X	
Brittney Gutzmann	X	
Bridget Hoefling	X	
Becky Jacobsen	X	
Arnold Kesselring	X	
Shelly Ackley Longfellow	X	
Randall McQueeney	X	
Jim Meyers	X	
Scott Puntney	X	
Lori Stitz	X	
Scott Utech	X	
Pamela Woolridge	X	

Attendees
Scott Belt
Shawn Fick
Darin Haake
Tammy Herbert
Rick Hunsaker
Jean Logan
Wane Miller
Kaylene Page
Kassi Peregoy
Rich Ruggles
Linda Rouse
Mark Thomsen

Action Item

Call to Order-Bridget Hoefling/Wane Miller

Action item

Introductions

Action item

Roll Call and establish Quorum-Quorum established

Action item

Approval of Agenda-motion made by Bill Anderson and 2nd by Steve Early

Action item

Approve Agenda/Minutes of Previous Meeting-n/a

Action item

1. **CLEO and CEO Executive Committee**
2. **Bridget Hoefling, Interim chairman of the Local Board**
3. **Support to Board, Jean Logan Executive Director of Community**

Action Agency of Siouxland

4. **Mark Thomsen, Region XII COG**

Service Providers-

5. **Kaylene Page; Director of Workforce Development IWCC**
6. **Shawn Fick; Direct of Missions, Goodwill of the Great Plains**

Action item

New Business:

- a. **Adopt LWIWDB By-Laws (Board Action)-motion made by Ernest Colt and 2nd by Scott Utech-motion carried**
- b. **Adopt LWIWDB Procurement Procedure Policy (Board Action)-motion made by Becky Jacobsen and 2nd by Bill Anderson-motion carried**
- c. **Elect Vice Chair and Secretary-Nomination for Secretary; Becky Jacobsen (accepted)-motion made by Bill Anderson and 2nd by Duane Bates (accepted)/Nomination for Vice Chair; Duane Bates-motion made by Becky Jacobsen and 2nd by Steve Early-motion carried**
- d. **Establish Executive Committee-nominations for Clay Adams, Duane Bates and Shelly Ackley Longfellow (accepted)-motion made by Becky Jacobsen and 2nd by Bill Anderson-motion carried**

- e. RFP for Service Provider (Board Action)-motion made by Scott Utech and 2nd by Ernest Colt**
- f. Apply for Transitional Grant (Board Action)-submission to Michelle McNertney for approval. Motion made by Bill Anderson and 2nd by Steve Early-motion carried**
- g. Other grants-Shawn Fick and Kaylene Page**
- h. Board Insurance-Jean Logan presented information**
- i. Transportation/travel rates & procedures**
- j. Meeting schedule-Executive Committee meeting November 24, 2020 10:00am regarding RFP submissions**
- k. Board Training-October 29, 2020 10am-2pm**
- l. State updates, Linda Rouse; District Manager, American Job Center Division, Iowa Workforce Development**

Action item

Next Meeting-Monday, November 30, 2020 at 11:00

Action item

Public Comments-

Action item

Motion to Adjourn made by Bill Anderson and 2nd Ernie Colt-motion carried