



| Voting Members | Present | Not Present |
|--------------------------|---------|-------------|
| Clay Adams | X | |
| Bill Anderson | | x |
| Duane Bates | | x |
| Ernest Colt | | x |
| Sara DeAnda | x | |
| Steve Early | | X |
| Rebecca Finch | | x |
| Brittney Gutzmann | X | |
| Bridget Hoefling | x | |
| Becky Jacobsen | | x |
| Arnold Kesselring | X | |
| Shelly Ackley Longfellow | | x |
| Randall McQueeney | | x |
| Jim Meyers | x | |
| Brenda Perrin | X | |
| Jeff Shudak | x | |
| Lori Stitz | | x |
| Scott Utech | x | |
| Pamela Woolridge | x | |

Date: September 22, 2021/Time: 10:45am
 Location: Boulders Conference Center – 2507 Boulder Drive – Denison, IA
 Local Board Meeting Minutes

Call to Order-Bridget Hoefling

Roll Call and establish Quorum-Quorum established

Agenda:

Action item:

1. Approve minutes from August 4, 2021 meeting
 - Motion made by Scott Utech, 2nd by Arnold Kesselring – motion carried

Public Comments – no comments

Additional Action Items

2. Approve Comprehensive Plan to be submitted to the state
 - Motion made by Scott Utech, 2nd by Brend Perrin – motion carried
3. Approve next steps for One-Stop Operator RFP
 - Motion made by Duane Bates to table to September 22, 2nd by Jeff Shudak – motion carried
4. Establish Youth Standing Committee
 - A question was asked if people outside of the board could sit on this committee. Kim Wilson, board support, stated she would check with the state
 - Motion made by Arnold Kesselring to table to December 15, 2nd by Brittney Gutzman – motion carried
5. One-Stop Operator Update
 - We did not receive any RFP proposals back. Options were given to put back out as is, to modify the RFP or to wait until the state makes some policy changes with RFP
 - Following a discussion, motion made by Brittney Gutzman to re-publish RFP as is, 2nd by Sara DeAnda – motion carried

Information:

1. Fiscal Report – Mark Thomsen from Region XII
2. Title I Update – Shawn Fick
3. Western Iowa Monitoring Report – Shawn Fick, Title I provider
4. American Rescue Plan Update – still waiting on funding approval

Next meeting – December 15 – location to be determined

Chair adjourned the meeting

| Attendees |
|--------------|
| Jean Logan |
| Kim Wilson |
| Mark Thomsen |
| Faith Miller |
| Shawn Fick |
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